

Town of Mantua
Bowery Rental Agreement



Reservation Date: _____

Name: _____ Phone: _____

Email: _____

Address: _____

Keys

Key(s) are to be picked up within 24 hours of reserved date, or on the Friday before if your reservation is on Saturday, Sunday, or Monday, at the town office between 9 am-1 pm.

If the key(s) are not picked up during office hours prior to your rental time, there will be a \$25.00 charge for an employee to come after hours and unlock the restrooms or kitchen.

All key(s) must be returned on the same day of rental by leaving them in the payment drop box outside the Town Hall next to the mailbox by the curbside. Failure to do so will result in a fee to re-key the locks. (Fee to be determined with a minimum of \$100).

This reservation is for the use of the Bowery, restrooms, and kitchen from 8:00 a.m. to 10:00 p.m.

This agreement excludes all outdoor water.

By initialing next to each statement, you agree to follow the rules to rent the bowery.

_____ I agree to absolutely no driving or parking on the lawn.

_____ I agree that I will not use watersides and/or inflatable items. **THESE ITEMS ARE PROHIBITED.**

Cleaning deposit will be returned within 14 days after use upon compliance of the following stipulations:

_____ I agree to do the following before leaving the bowery:

*Empty all trash cans in restrooms and kitchen into dumpsters provided.

* Turn off all lights in restrooms and kitchen.

* Wipe down tables in Bowery and sweep cement floors.

* Kitchen is to be left clean and orderly with kitchen sink clean and appliance surfaces wiped down if used.

* Lock doors on kitchen and restrooms. You could be charged for any damages that could result for failure to lock up after you leave.

Due to insurance liability requirements, any reservations made by anyone for business use, will require a temporary liability policy for the day of event. Proof of insurance policy will need to be shown when picking up key(s). If no proof is given, key(s) will not be released for kitchen. Key(s) for restrooms will still be issued.

Reservations may be canceled with full refund up until 30 days prior of rental. If you cancel less than 30 days of reserved date, no refund will be given. Change of reserved date follows under the same rules. No refund due to inclement weather.

Restrooms and kitchen are only available from Memorial Day weekend to September 30th. The park is for public use and cannot be reserved.

Any violation of the agreed upon terms may incur the refusal for further reservations by the individual applying.

I agree to abide by all the rules and regulations as contained within this Bowery Rental document.

Applicant's Signature _____ Date: _____

For Office use only:

Resident fee: \$50.00 Non-Resident \$100.00 Cleaning Deposit \$25.00 Credit Card Processing Fee 3.5%

Received By: _____ Cash _____ Check # _____ Credit Card: _____

Key given to: _____ Key(s) # _____ Date Key(s) Returned _____

Cleaning Deposit returned _____