

Town of Mantua Council Meeting Minutes

Held on January 5, 2023

6:30 at Town Hall 409 North Main Mantua, Utah

Council Members present: Mayor Terry Nelson
Karen Nelson Justin Brown
Jared Jeppsen Matt Jeppsen
Shayla HammerStone – Recorder

Audience present: Pam Eaves Janis Johnson
Harper Johnson Tim Miles Jen Packer
Jenifer Gardner Steph Bair Keith Johnson
Brenda Dixon

Meeting opened by Mayor Nelson and the invocation offered by Jared Jeppsen.

Pledge of allegiance- led by mayor Nelson followed by all in attendance.

Mayor Terry Nelson approved the minutes for the meeting held on December 1, 2022 as printed.

Matt Jeppsen made a motion to approve the town's bills, Karen Nelson seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Public Comment:

Tim Miles let the council know that the new lights at the sledding hill do not conform to the Land Use Code Book. He read off the code that was laid out in the book, the mayor let him know that the council will be discussing it later in the meeting.

Janis Johnson wanted to remind the council that the Ordinance Review Committee and the public had come to a consensus that there should be an age limit in the ordinance.

Amend Employee Handbook – HSA – Holiday:

Brenda Dixon presented some changes to be made to the Health Savings Account due to a payroll audit. The auditors asked her why the full-time employees were getting different amounts put into their HSA accounts, citing equity laws. Brenda explained why it was done the way she was doing it and they did not count it against the audit. They did, however, recommend that she change that policy so each employee that qualifies, gets the same amount. Brenda then explained what the changes would be need to be made. She also added Juneteenth to the handbook. The holiday had already been approved; it would just be the change in the handbook that needed to be voted on. There was some discussion about how much money would be distributed and how it would affect some of the employees. Brenda acknowledged the changes that would be made but reiterated that this is what the state recommended. The council asked if it would be required to

have this put in place or if it was a recommendation. Brenda just knew that it was highly recommended. Justin did not think it would be fair to the employee that it would not benefit. A couple members of the council asked Brenda to do more research and they would table it for next meeting.

Karen Nelson made a motion to amend the employee handbook to include the Juneteenth holiday as a Mantua holiday, Jared Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Pay Raises: Brenda had put together a layout of the wage raises for the full-time employees, minus law enforcement to present to the council. The raises included longevity for three or more years as well as selective salary adjustments and a reclassification.

Karen Nelson made a motion to approve the proposed payroll increase for full time employees with three years or more retention as outlined in the handout, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Subdivision Fees: Pam Eaves was not ready and they tabled the discussion for the next meeting.

Winter Water Delinquent Fee: Stephanie Bair, town deputy recorder and utility billing clerk, presented a proposed change to the disconnect notice for the winter months. During the winter the town is not able to disconnect any water lines due to the threat of freezing lines. Therefore, Steph proposed a delinquent fee of \$100.00 in lieu of the disconnect fee. There was discussion over the amount of the fee and it was decided to go with \$50.00 for the delinquent fee. The fee would be changed in the Town's Summary of Fees as referred to in the amended ordinance.

Jared Jeppsen made a motion to approve Ordinance No. 2023-01-05(A) an ordinance adopting amended provisions for the regulations of delinquent utility fees under ordinance 14-001, Karen Nelson seconded.

Karen Nelson-YES Justin Brown-NO Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Jared Jeppsen made a motion to approve Resolution No. 2023-01-05(A) Town of Mantua Summary of Fees with the adjustment of the water delinquent fee from \$100 to \$50, Karen Nelson seconded.

Karen Nelson-YES Justin Brown-ABSTAINED Jared Jeppsen-YES Matt

Jeppsen-YES Terry Nelson-Yes

MOTION PASSES

Park Lights: Mayor Nelson moved Keith up so those that came to the meeting for this particular issue did not have to wait all night. Keith Johnson has received complaints regarding the Ice Rink lights from those who lived next to the new park. He already started to address those complaints by reducing the brightness and tilting the lights down to be angled more towards the ground. Due to safety concerns, they cannot do more adjustments until spring. On the tubing hill he turned down the brightness and angled one of the lights more downward. There was discussion on what was written in the Land Use Management Code and if the park was in compliance. It was said that they would either need to change the lights or change the code.

Golf Cart Ordinance: Mayor Nelson presented a suggested ordinance to put in provisions for the golf cart ordinance. He worked with Shayla to put together what the consensus seemed to be and went over what was written. Terry explained that the state code required each municipality to put forth their own provisions if they were going to allow golf carts to be driven on the streets. Until the town passes an ordinance, golf carts cannot legally be driven in Mantua. There was still a lot of discussion had regarding the age limit, ordinance review committee, and whether they wanted to pass the ordinance presented or table it for another time. It was ultimately decided that they would table this for a later date.

Electronic Meeting Resolution: According to state code, municipalities need to have a resolution in place to have a meeting by electronic means. The Town has one in place, set back in 2020. The council discussed any questions they had and the changes they would like made. A full decision was not made and was tabled for a later date.

UHSCL Race Dates for 2023: The council was asked to approved the dates for the Utah High School Cycling League races for this year. The League has already gotten approval from Brigham City and Paul Jensen.

Karen Nelson made a motion to approve UHSCL race dates for 2023, September 2nd, and September 23rd.

Jared wanted to make sure those dates were correct and Terry noted that they should include the day before as they will be using that date as well.

Karen Nelson amended her motion to approve UHSCL race dates for 2023, September 1st and 2nd, and September 22nd and 23rd, Matt Jepps seconded.

Karen Nelson-YES Justin Brown-YES Jared Jepps-YES Matt Jepps-YES

Terry Nelson-Yes

MOTION PASSES

Code of Ethics: The annual ethics paper needed to be signed and notarized. The council members all signed and Shayla was able to notarize them.

Employee Appreciation Dinner: Karen said that she had given the employees a date, February 23, for their appreciation dinner. They are having it at Sydney's. Matt and Jared said they'd be

out of town that day and asked if it could be moved to the Wednesday before. Karen said she'd check with Sydney's and other employees to see if that date works better.

Turkeys Trapping

Terry said that DWR will come up and start trapping the turkeys.

Finances: Nothing.

Planning and Zoning: Nothing.

Fire Department: Nothing.

Public Works: Harper said they've been working on snow removal and water leaks. Terry thanked him for all his hard work.

Grants: The Public Hearing will be held on the 19th of January for the BRAG grant to resurface the road on 100 West from 100 South to Center Street. She asked if anyone had any other grants they could think of to let her know. Karen said she would have to do a survey to meet certain requirements.

Council and Mayor Comments:

Mayor Nelson gave his thanks to everyone for being at the meeting.

Karen Nelson gave out a list of Town celebrations and proposed having a children's writing and coloring contest at the beginning of February. She also went over the other celebrations for the year.

Matt Jeppsen gave his thanks to Harper and Marcus for their work on snow removal and the water lines.

Justin Brown also gave his thanks to Harper and Marcus, noting how Marcus is always smiling and has a good attitude.

Justin Brown made a motion to adjourn, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES