

Town of Mantua Council Meeting Minutes

Held on May 4, 2023

6:30 at Town Hall 409 North Main Mantua, Utah

Council Members present: Mayor Terry Nelson

Karen Nelson Justin Brown

Jared Jeppsen Matt Jeppsen

Shayla HammerStone – Recorder

Audience present: Janis Johnson Harper Johnson

Jennifer Gardner Keith Johnson Ron Duhl

Cheryl Burgan

Meeting opened by Mayor Nelson and the invocation offered by Justin Brown.

Pledge of allegiance led by mayor Nelson followed by all in attendance.

Mayor Terry Nelson approved the minutes for the meeting held on April 20, 2023 as printed.

Justin Brown made a motion to approve the bills, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Action Items

Upgrade Existing Security System – Golden Spike Automation

Janis presented a bid from Golden Spike Automation to get two new cameras and an upgraded system. The council discussed the printed bid and notice an error in the number of cameras that were requested. There was some question about what is currently installed or could be added to the current security system that would sound an alarm. Janis reiterated that the bid presented was just for the new camera system and two additional cameras, which would be needed regardless of any alarms that would need to be purchased. The council decided to table the item.

Part-Time Employee

Harper explained the need for a part-time employee for Public Works to help in the summer and more busy times of the year. He explained the type of work they'd be doing and talked about possibly making them full-time later when he starts to retire. There are more demands on the Public Works lately and especially in the summer but he wants to keep them on retainer during the winter months to help with snow plowing when needed. Harper really wanted to find someone that would most likely take on a full-time position later down the road.

Justin Brown made a motion to post the job position for a part-time parks employee up and to include 36 hours as a part-time position, Jared Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Parks – Keith Johnson: Acknowledgement and Approval for; bathrooms, sodding, purchasing of equipment, maintenance shed, sign grant acknowledgement, approval to hire Gabe Mund for ditch work.

Keith announced the approval of the second phase of the UORG grant and what they would be discussing to purchase for the parks. He presented a slide show with a list of bids of each item he was requesting.

The first item he proposed was the design for a sign to be put up at the kiosk at the park. There was some discussion about naming some of the grants on the sign.

The next item was the bathrooms that the Town had approved to spend up to \$15,000 per bathroom last August. He didn't have anything else to add, he just wanted to update the council on the progress. They discussed the possibility of types of locks and cameras.

Keith presented three bids for sod for both Maple Springs and Danes park; Davis Sod, Cache Valley Turf, and Jensen Turf with his preference being Davis Sod.

Matt Jeppsen made a motion to approve to buy sod from Davis Sod out of Malad, Idaho for the parks, Jared Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

The next item to approve was a mini excavator, Keith presented four different brands to choose from that he and Don Wallentine had looked into. Keith and the council discussed the brands, the possibility of a trailer, any attachments, and any possible liability towards the town for any operators.

Karen Nelson made a motion to approve the purchase of a mini excavator, one of the four possibilities that had been shown at the discretion of Keith Johnson and Don Wallentine, preferably one that has accessibility to attachments.

There was some discussion on making the motion to just include the price range so that Keith and Don would be able to purchase something different that fit into the council's preferences better.

Karen Nelson amended her motion to approve the purchase of a mini excavator between the prices of \$22,000 and \$40,280 at the discretion of Keith Johnson and Don Wallentine, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Purchasing a maintenance shed was the next item discussed and Keith presented five bids; Nucor-Northern, Future Bldgs, Roper Pol-Barn and two different sizes from Coast-to-Coast. Keith's recommendation was the smaller of the two from Coast-to-Coast. They discussed where the shed would be placed, what it would be placed on, and the durability.

Matt Jeppsen made a motion to approve the maintenance shed recommended by Keith Johnson from Coast-to-Coast, Karen Nelson seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

They then discussed the concrete pad that would go under the maintenance shed and potential problems that could arise. Keith hadn't gotten three bids at the time, but wanted to go with RYCA. Or he would get three bids and if RYCA was within 5% of the lowest bid then he'd go with them, otherwise he'd pick the lowest bid or come back for approval. The council thought it'd be best to get the bids then return for approval at the next meeting.

Keith next wanted to discuss expanding the South parking lot to make more parking spaces. There was discussion about the length of the area that would have to be paved and that it wouldn't be in compliance with the Town's Land Use Codes. They discussed whether they could make an exception or not, but decided that it needed to be looked into more. Keith would like to have Gabe Mund do the work as he has worked with Gabe in the past. He was requested to still get bids from other companies.

Keith recommended hiring a park lighting consultant to assist in installing lights in the right places, to avoid spillage to unwanted areas and give recommendations.

Justin Brown made a motion to solicit quotes up to \$5,000 for a lighting consultation for the parks, for safety concerns and compliance with planning and zoning regulations, Karen Nelson seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-ABSTAINED Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSES

Keith lastly presented the financial overview of how much is covered by the grant and what is included in the budget.

Discussion Items:

Closing the Lake on Little Valley Days.

Terry said that they have been requested by the RV park to not have the lake closed all day during Little Valley Days. The only issue he could see was getting everyone off the lake for the scheduled activities. There were questions about patrolling the lake and enforcing having wrist

bands for those who are staying at the RV park. Terry decided to table it for when Jason could be present to answer the questions.

Fraud Risk Assessment

Karen wanted to make sure that everyone had taken care of the paperwork that needed to be filled out and have Matt check if the fire department had done theirs.

Dog Clinic

May 13th from 10 to 12 AM. Public works will put up the signs that inform people of the clinic.

Memorial Day

Karen announced that there will be a small program on Memorial Day at the flag at the cemetery at 9 AM.

Elections

Shayla announced that the declaration of candidacy begins June 1st and runs till June 7th. The office will be open its normal 9 to 1 hours but will be open until 5 on the 7th. There is also an opportunity to set up an appointment by emailing or calling during open hours.

Public Works

Harper said that Jeff is working on getting the cemetery ready for Memorial Day, they are still keeping an eye out for issues that may arise from the snow and water.

Grants

Karen put in for a few more grants, they've received \$15,000 for Dane's Park and are applying for grants for calming devices and the fire department. She also may have a couple people who are interested in helping her with grants.

Council and Mayor comments

Karen noted that there will be two budget meetings in June for the amended budget and the adopted budget.

Jared gave a shout out to those who did the Easter Egg Hunt. Karen said that Heidi Reddington is retiring from doing the hunt after many years.

Matt said good job on the parks.

Karen Nelson made a motion to adjourn, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-ABSENT Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-Yes

MOTION PASSED – MEETING ADJOUNED