

Town of Mantua Council Meeting Minutes

Held on June 15, 2023

6:30 at Town Hall 409 North Main Mantua, Utah

Council Members present: Mayor Terry Nelson
Karen Nelson Justin Brown
Jared Jeppsen Matt Jeppsen
Shayla HammerStone – Recorder

Audience present: Ronald Wallace Kevin Nelson
Cindy Gibbons Janis Johnson Harper Johnson
Cinnamon Nash Don Ruhl

Meeting opened by Mayor Nelson and the invocation offered by Karen Nelson.

Pledge of allegiance – led by mayor Nelson followed by all in attendance.

Mayor Terry Nelson approved the minutes for the meeting held on June 1, 2023 as printed.

Matt Jeppsen made a motion to approve the bills, Karen Nelson seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES
Terry Nelson-YES
MOTION PASSES

Public Comment: None.

Action Items:

Resolution to Adopt Certified Tax Rate

The council discussed the tax rate along with the budget during the public hearing.

Karen Nelson made a motion to adopt the Certified Tax Rate, Resolution No. 2023-06-15(A), Jared Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES
Terry Nelson-YES
MOTION PASSES

Resolution to Adopt Proposed Budget for Fiscal Year 2023-2024

Changes were discussed in the public hearing.

Jared Jeppsen made a motion to approve the adopted proposed budget for the fiscal year 2023-2024, Resolution No. 2023-06-15(B), Karen Nelson seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES
Terry Nelson-YES

MOTION PASSES

Temporary Justice Court Judge

Judge Kevin Nelson explained the process of having a different judge preside over a court case in the instance that either Judge Nelson or Judge Christiansen were needing to recuse themselves for any reason.

Justin Brown made a motion to adopt Resolution No. 2023-06-15(C), Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-YES

MOTION PASSES

Temporary Business Licenses for Little Valley Days

Shayla will send the council all the temporary vendor applications to the council to look over and they can approve them at the next meeting. She apologized for not having them sent out sooner. Karen asked if it was ok for a thirteen-year-old to have a vendor table. Janis informed them that the year prior, they had a single booth that was used for anyone under eighteen to sell things at the celebration. They would still have to fill out an application but the fee was waived.

Boiler Bids

Harper sent out requests for bids and sent the council the two that he got back. He did say that one of the companies sent him an estimate, but it was after the bid's end date and wasn't accepted. The council asked if they had to take the lowest bit but Ronald clarified that they didn't have to but they just had to have an explanation to whichever one they choose. Harper wanted a riser built to set the boiler on top of incase of another instance where the town hall gets flooded. The council discussed if there was a preference on which bid they'd like to accept, the difference being \$12,100 and \$11,100. Someone asked if they could get rid of the boiler all together and go to forced air but Harper said that it would cost a lot more to go that route.

Justin Brown made a motion to accept the bid from Service Pro Home Service Heroes for the boiler, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-YES

MOTION PASSES

Fire Station Roof

The bids were presented at the previous meeting and since then, the company JorCo had submitted an amended bid that was lower than their initial bid. Harper suggested the council make their decision based on the initial bid as the other company, Elite, wasn't given an opportunity to amend their bid. The council discussed the differences between the two companies, saying the positives with JorCo was that they were local and had earlier openings whereas, Elite would be later in the year. They also discussed whether the town was obligated to

give Elite a chance to amend their bid or if they were alright to proceed without. It was also brought up that having an estimated bid verses a firm fixed bid could cause some troubles farther down the road as the company could change their prices after they've been approved.

Justin Brown made a motion to accept the bids for the roof repairs from JorCo Construction as a firm fixed priced bid for the price of \$27,453.63, Matt Jeppsen seconded.

Karen Nelson-ABSTAINED Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES Terry Nelson-YES

MOTION PASSES

Trailer Bids

There was an issue brought up with purchasing a trailer from Broken Rock LLC. While looking for the company's contact info to ask for a W9, Ronald discovered that the contact of the company was Justin Brown along with a Linda Brown. Justin said that Broken Rock LLC was a company that he worked with on various projects. When asked who Linda was, he just said she was the owner of the company and when prodded further, he said that she was family. Karen said that the reimbursement for the purchase of a trailer could be red flagged by the auditor because of connection. They discussed the process that Justin took to purchase the trailer and the things he added. Ronald explained that he needed a W9 from any company that they're purchasing something over \$600 and when he went to get one from this company, he discovered Justin and Linda are both registered agents for the company. Ronald explained that all purchases made from family or something similar needs to be divulged before a purchase can be made. They could go ahead and still approve the trailer but information like that needs to be divulged first in the future. The looked at the two other trailers that Harper found and compared them to the one Justin bought and discussed the previous invoice. Janis said that the office staff would need the title to add it to the insurance.

Matt Jeppsen made a motion to approve the purchase of the trailer for the mini ex, refunding Justin Brown for the purchase of the trailer, Jared Jeppsen seconded.

Karen Nelson-ABSTAINED Justin Brown-ABSTAINING Jared Jeppsen-YES
Matt Jeppsen-YES Terry Nelson-YES

MOTION PASSES

Lighting

Karen wanted lights to be put up over the pickleball court at the Main Street Park. It would be paid for using various fundraising money to pay for the lights. Karen invited Andrew Croft up. Andrew works at an electricity infrastructure company in Odgen and his brother is a licensed electrician and they've both helped with lighting projects in town. He will set up a time to meet with his brother and Harper to plan out the project as well as come up with a fixed price. Since the project would be under \$3,000 there doesn't need to have other bids. They discussed the supplies and work that would be needed. Karen said that the Main Street Park does qualify to use the impact fees but she would rather use fundraiser money first.

Karen Nelson made a motion to authorize lights to be put in at the pickleball courts on Main Street, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-YES

MOTION PASSES

Discussion Items:

Cinnamon Nash – Childrens Parade

Cinnamon presented a map with the proposed route they would take for a Pioneer Day, primary children's bike parade. They discussed the concerns about having that many kids on the street, if they needed a permit, or any police involvement. There was some disagreement about whether a special event permit is required or not. Terry didn't want to set a precedent that would allow anyone do what they wanted at any time.

Public Works

Harper said he's looking to getting a new grader and that they needed to surplus the old one. He thought it'd be worth about \$10,000, he bought it for about \$14,000 and someone is going to come look at it to sell. He talked about the issues with the water tank and informed them that Chris White sent out a quick synopsis about the upcoming engineering projects.

Grants

Karen gave an update on the grants, they got \$3,000 for Dane's Park and are looking into a Cybersecurity Grant

Council and Mayor Comments

Karen has talked to Cade Palmer about getting the calming devices for Little Valley Days

Justin asked what they wanted done with the radios during Little Valley Days week and they discussed having signs put up at the entrances.

Mayor Nelson said it was quite the exciting meeting.

Karen Nelson made a motion to adjourn, Matt Jeppsen seconded.

Karen Nelson-YES Justin Brown-YES Jared Jeppsen-YES Matt Jeppsen-YES

Terry Nelson-YES

MOTION PASSES